

Detailed 2018-2019 University Committee List - Apply Here: <https://goo.gl/forms/jz9X66df2BLSpbaC2>

Note : All Committees reserve the right to re-appoint student nominees for additional terms.

#	Committee Name	Committee Contact Information	# Students & Details	Time Commitment	Student Needs & Notes
1	Academic Council: Committee on Academic Computing and Information Systems	Paul Murray Research Computing Strategist 650-723-4328 preese@stanford.edu	3 (Combination of Undergrads and Grads; if more than one Grad student is selected, they should be from different schools)	Meets approximately twice a quarter, for a total of 6 meetings a year. Meeting have traditionally been late in the day, ~4ish for 1.5hr. Snacks and drinks provided!	
2	Academic Council: Committee on Graduate Studies	Laura Remillard, Academic Committee Coordinator, (650) 475-6075, lremillard@stanford.edu	4 (Graduate students; they should be from different schools). Preference should be given to returning members due to the ongoing discussions from year to year.	The Committee on Graduate Studies usually meets on Wednesdays 12-1:30pm, every two weeks. Meets approximately five times a quarter. Students who are interested in C-GS should be aware of this kind of commitment, as our students have been very active members over the last few years.	2014-15: need representation from H&S, Earth Sciences, SoM, GSB and Law. The committee has academic policy responsibilities for the substance and presentation of graduate education (e.g. graduate admissions, minimum standards for graduate work, graduate financial aid, minority recruitment/retention, initiation and renewal of graduate degree programs, etc.).
3	Academic Council: Committee on Libraries	Mimi Calter, Deputy University Librarian, Stanford University Libraries, (650) 725-5813, mcalter@stanford.edu	Students Needed: 3	Meets approximately twice a quarter.	The committee has academic responsibilities for the character and use of the collections and information resources of the Stanford libraries (e.g., facilities issues, electronic journals, borrowing policies, etc.).
4	Academic Council: Committee on Research	Denise Hofer Dean of Research Office, (650) 724-5398, dhofer@stanford.edu	3 (2 of whom are Doctoral students from different schools)	Meets approximately twice a quarter.	The students should not be from the same school. The committee has academic policy responsibilities for research policy, including policy-governing procedures for review and approval of externally sponsored projects (e.g., openness in research, conflict of interest/commitment, access to research data, patent and copyright policies, etc.).

Detailed 2018-2019 University Committee List - Apply Here: <https://goo.gl/forms/jz9X66df2BLSpbaC2>

5	Academic Council: Committee on Review of Undergraduate Majors	Laura Remillard, Academic Committee Coordinator, (650) 475-6075, lremillard@stanford.edu	3 (undergraduate)	Meets approximately five times a quarter.	Interest in the academic quality and effectiveness of the university's undergraduate programs (e.g. reviews initiation and renewal of undergraduate interdepartmental and departmental majors and honors programs). This is the primary committee responsible for examining the structure of undergraduate majors.
6	Academic Council: Committee on Undergraduate Admissions and Financial Aid	Cheryl Fletcher (cheryl.fletcher@stanford.edu) Executive Administrative Assistant to the Dean and Sr. Managers, 650-723-5514	3 (undergraduate)	Meets approximately twice a quarter.	The committee has academic policy responsibilities for standards and policies by which applicants for admission and applicants for financial aid are to be selected (e.g., content of application forms, admissions standards, criteria and degree of preference for applicants in special categories, financial aid program, etc.).
7	Academic Council: Committee on Undergraduate Standards and Policy	Laura Remillard, Academic Committee Coordinator, (650) 475-6075, lremillard@stanford.edu	4 (undergraduate)	Meets approximately five times a quarter.	Recommended Background: Interest in substance and process of undergraduate education, as well as evaluation and recording of undergraduate achievement (e.g. Bachelor's degree requirements, structure and quality of undergraduate curriculum, external credit, grading, evaluation of teaching, academic advising, residential education, etc.). This is the primary committee that deals with policy relating to undergraduate education.
8	Academic Council: Student-at-Large Representative to the Faculty Senate	Adrienne Emory, Assistant Academic Secretary, (650) 724-7863, aemory@stanford.edu	1 (undergraduate or graduate)	The committee meets bi-weekly on Thursday afternoons 3:15-5:15 during the academic year. Approximately 12 times during the school year.	Preferably, the student would have the confidence necessary to speak up in the presence of 55 faculty and the President, Provosts and 12 Deans, contributing their student perspective to the discussions.
9	IT Services: ITS Advisory Group	Jan Cicero, Executive Director of Client Support, IT Services, 725-8465,jlcicero@stanford.edu	Students Needed: 2-4 (1-2 Undergraduate, 1-2 Graduate)	Meets 6-8 times a year for approximately 1-2 hours (or as needed).	Students must live in an on-campus residence. Interest in any or all technologies including network and communication, collaboration suite, mobility, end-point computing and IT training options are highly desirable. We are also seeking individuals with interest in other aspects of University IT services such as storage and backup, social networking, cloud computing, and IT security.

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					Notes: The committee provides advice to University IT with respect to a wide range of services including (but not limited to) the above services. This could be as part of a panel, interviews or discussions with specific workgroup specialists regarding a specific service.
10	Dean of Research: Administrative Panel on Biosafety http://www.stanford.edu/dept/EHS/prod/researchlab/bio/	Susan Tritch, Operations Administrator, Research Compliance (650) 724-9327 stritch@stanford.edu	Students Needed: 1 (Graduate or Upperclassman with previous lab experience)	The Panel meets monthly, on Wednesday's beginning at 3:30 pm, including summer months. Panel members are expected to attend all scheduled Panel meetings.	Must have lab experience. The Administrative Panel on Biosafety has oversight responsibility for the review of projects, which involve the use of infectious agents and recombinant DNA technologies to assure that such activities/functions are in compliance with applicable University policies and external regulations.
11	Dean of Research: Administrative Panels on Human Subjects in Medical Research http://humansubjects.stanford.edu/	Susan Tritch, Operations Administrator, Research Compliance (650) 724-9327 stritch@stanford.edu	5 students needed – there will be 1 student on each of five panels. (Graduate or Upperclassmen)	Each Panel meets monthly for a minimum of two and half-hours on either Tuesday or Wednesday of each month beginning at 12:00 p.m., including summer months. Panel members are expected to attend all scheduled Panel meetings. Panel members spend 5-10 hours per month preparing for Panel meetings.	Committee Info, Recommended Student Background: Must have lab experience. Medical Students preferred. Notes: The Administrative Panels on Human Subjects in Medical Research have oversight responsibility for the review of all University projects, which involve human subjects in medical research to insure that the rights and welfare of the subjects are adequately protected. Prefer students with medical or biological sciences background.
12	Dean of Research: Administrative Panel on Human Subjects in Non-Medical Research http://humansubjects.stanford.edu/	Susan Tritch, Operations Administrator, Research Compliance (650) 724-9327 stritch@stanford.edu	1 (Graduate or Upperclassman) Must have lab experience. Prefer non-medical research background	The Panel meets for a minimum of two hours on the last Friday of most months beginning at 12:00 p.m.. Panel members are expected to attend all scheduled Panel meetings. Panel members generally spend 4-6 hours per month preparing for Panel meetings.	Committee Info, Recommended Student Background: Prefer non-medical research background (eg: Education, Social Sciences, Engineering). Notes: The Administrative Panel on Human Subjects in Non-medical Research has oversight responsibility for the review of all University projects, which involve human subjects in non-medical research to insure that the rights and welfare of the subjects are adequately protected. Prefer students with applicable research experience.
13	Dean of Research:	Susan Tritch, Operations	1 (Graduate)	The Panel meets for a minimum of one hour on one Thursday of each month	Committee Info, Recommended Student Background: Must currently be working in

Detailed 2018-2019 University Committee List - Apply Here: <https://goo.gl/forms/jz9X66df2BLSpbaC2>

	Administrative Panel on Laboratory Animal Care http://labanima ls.stanford.edu/	Administrator, Research Compliance (650) 724-9327 stritch@stanford.edu		beginning at 5:00 p.m., including summer months. Panel members are expected to attend all 12 scheduled Panel meetings and as many site inspections as possible. These inspections are typically one day per month, on the second Tuesday of each month, however certain months involve two day inspections. Panel members generally spend 1-3 hours per month preparing for Panel meetings by performing protocol reviews assigned by the Panel Manager.	research setting with vertebrate animals. Notes: According to U.S. federal law, institutions that use laboratory animals for research or instructional purposes must establish an Institutional Animal Care and Use Committee (IACUC) to oversee and evaluate all aspects of the institution's animal care and use program. At Stanford, this committee is called "The Administrative Panel on Laboratory Animal Care" (APLAC). It is preferred that students have a biological sciences background.
14	Dean of Research: Administrative Panel on Radiological Safety http://www.stanford.edu/dept/EHS/prod/researchlab/radlaser/index.html	Susan Tritch, Operations Administrator, Research Compliance (650) 724-9327 stritch@stanford.edu	1 (Graduate or Upperclassman) Recommended Background: Must have previous laboratory experience.	The Panel meets quarterly, including summer months. Panel members are expected to attend all scheduled Panel meetings.	Recommended Background: Must have previous laboratory experience. Notes: Meets quarterly or as needed. The Administrative Panel on Radiological Safety shall advise the University on matters relating to radiological hazards. In addition, it is responsible for exercising the authority delegated to it by the President under the University's board form licenses from the State of California, the Nuclear Regulatory Commission or other regulations. The Panel's objective shall be to ensure the safety of personnel and the general public and to make sure that those persons using ionizing, ultraviolet, laser and microwave radiation comply with laws, regulations and standards of good practice.
15	Office of the President: Advisory Panel on Investment Responsibility and Licensing (APIR-L)	Alison Colwell Director of Investment Responsibility Stakeholder Relations, Office of the President 650-723-2318, alison10@stanford.edu	The APIRL has 4 student participants (2 undergraduate and 2 graduate students) with strong interest in Core Social Issues of (1) Human Rights, (2) Diversity & Non-discrimination, (3) Labor and (4) Environmental	The term is one year, renewable for a 2nd year. The time commitment is approximately 4-8 hours/month (1.5-3.5 hours/month for meetings: full APIRL panel meeting is 1.5 hours each month, and if they participate in a Subcommittee, they meet on average for 2 hours each month; plus 2-4 hours/month to read the material provided, analyze, etc). All APIRL members are expected to attend the Annual APIRL Town Hall (this year it is in April).	Student members need to be able to represent the student body broadly, without a specific agenda, and be able to conduct unbiased research and evaluations. The APIRL is a community advisory body. The APIRL has 12 voting members from the Stanford community (faculty, undergraduate & graduate students, alumni, staff). The APIRL's primary activities are evaluating requests for review (RFRs), and developing recommendations for Stanford's President and the Board's Special Committee on Investment Responsibility (SCIR). The APIRL Mission and Operational Guidelines is on the

Detailed 2018-2019 University Committee List - Apply Here: <https://goo.gl/forms/jz9X66df2BLSpbaC2>

			Sustainability		website http://irsr.stanford.edu/ .
16	Office of the President: Athletics, Physical Education, and Recreation	Jeff Wachtel, Senior Assistant to the President, 725-0349, jwachtel@stanford.edu	2 (1 male and 1 female). Note: The Director of Athletics will select two additional students who represent men's and women's sports respectively.	Typically meets once each quarter during the academic year.	Notes: The Committee on Athletics, Physical Education and Recreation shall concern itself with policies in the areas of intercollegiate and internal athletic, physical education and recreational program (including club sports and intramurals) for the University community.
17	Office of the President: Environmental Health and Safety	Jeff Wachtel, Senior Assistant to the President, 725-0349, jwachtel@stanford.edu	Students Needed: 2 (1 Graduate with lab experience, 1 Undergraduate)	Typically holds 4, possibly 5, meetings per academic year.	Notes: The Committee on Health and Safety advises the President on the adequacy of Stanford's health and safety programs, policies and organization; to recommend needs, priorities and strategies to promote and recommend to the President University-wide policies with respect to those health and safety matters related to use of hazardous biological, chemical and physical agents.
18	Office of the Provost: Stanford in Washington Program Committee	Jill Vizas, Stanford in Washington Coordinator, jvizas@stanford.edu	1 Undergraduate	Committee meets once a year. Generally very little prep time involved.	Student should be an Alum of the Stanford in Washington program. Notes: The Stanford in Washington Program Committee shall provide general guidance to the Stanford in Washington program and shall provide academic oversight of the curriculum; nominate faculty to teach in and direct the program; review appointments, re-appointments and promotions of the lecturers to direct the theme tutorials, provide on-campus assistance in identifying internships in Washington, DC; maintain liaison with faculty; offer academic advising to students as requested; assist with recruitment of students.
19	Student Affairs: New Student Organization Committee	Nanci Howe, Director of Student Activities and Leadership and Associate Dean of Student Life. nanhowe@stanford.edu . 650.725.3104.	2 students (including at least one graduate student)	About 8-10 hours per quarter, which includes reading applications and then some daytime or early evening meetings.	The New Student Organization Committee reads between 20 and 40 applications to start new VSOs on campus and decides which ones to approve based on a variety of factors. Student Background: The students should be active in student groups, and hold (or have

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					held) leadership positions in some groups. ASSU or other involvement is also a plus, although the undergrad student should not be a current senator since we already have 2 senators.
20	Student Affairs: Acts of Intolerance Advisory Committee	Christine Griffith, Associate Vice Provost, (650) 723-9929, griffith@stanford.edu	3 students	3 meetings/quarter (each meeting 1-1/2 hours in length)	<p>Nominated students should reflect the diversity of the overall student body regarding gender, academic discipline, ethnicity, etc. and have an understanding and sensitivity to the multiple issues regarding acts of intolerance against individuals and/or groups. He/she should be able to maintain confidentiality, work as part of a collective group towards a common goal and attend regular meetings and participate in program planning, as needed.</p> <p>Notes: This group is a Dean of Students committee that will review and revise the Acts of Intolerance Protocol that responds to acts of intolerance reported on campus, assesses the overall campus climate as it relates to how people are treating one another individually and in group settings.</p>
21	Student Affairs: Alcohol Advisory Board	Ralph J. Castro Associate Dean of Students rjcastro@stanford.edu	7 (5 Undergraduates, preferably returning members, and 2 Graduate students)	2 hours per month for meetings plus an additional 2-4 hours per month for subcommittee work. Meeting times vary by quarter.	<p>Students should have a strong interest in general campus health and safety issues, as well as an interest in issues related to student alcohol use. Experience as RA, PHE, CA or other residential staff is desirable.</p> <p>Notes: Student members are essential participants, and expected to actively participate during committee discussions and deliberations.</p>
22	Student Affairs: Graduate Housing Advisory Committee (GHAC)	Ken Hsu, Assistant Vice Provost and Director, 723-8357, kyhsu@stanford.edu	Preferably 6 (including 3 singles students from on-campus housing areas (EV, Munger, Rains, Lyman), 1 from off-campus, and representatives from couples and	One hour per month plus meeting preparation time.	<p>Notes: The goal of the committee is to give graduate students the opportunity to raise issues regarding housing and residence life for discussion, to give input into policy issues, and to serve as a resource for staff members. The committee is very influential and many of its recommendations have been instituted and resulted in policy changes. A student member may be asked to serve as</p>

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			family areas		chairperson of the committee. The chairperson has the responsibility for formulating the agenda, chairing the meetings and reviewing minutes before distribution.
23	Student Affairs: KZSU Advisory Board	Zac Sargeant, Assistant Dean, Residential Education, (650)644-5627, zacs@stanford.edu	1 student-at-large, who is not a staff member of KZSU.	Meets at least once per quarter, except that meetings during the summer quarter are optional.	The Board always includes two current student employees of KZSU. The NomCom student should be from the at-large student population not affiliated with KZSU. Notes: The Board of Directors of KZSU, the radio station at Stanford University, shall oversee the operations of KZSU and shall act as the governing body for KZSU. The board is the delegate of and liaison to the President of the University and the Licensee, the Board of Trustees of the Leland Stanford Junior University.
24	Office of the President & Provost: Sexual Assault and Relationship Abuse (SARA) Advisory Board (SARAAB)	Carley Flanery, Assistant Director, Office of Sexual Assault and Relationship Abuse Education & Response (SARA)cflanery@stanford.edu To learn more about SARAAB, email: saraoffice@stanford.edu	4 (2 undergraduates and 2 graduates) Students with the following affiliations are encouraged to apply: international students; gender and/or sexual minority students; graduate students; and/or student-athletes. Currently, we already work with many Greek life affiliated students and ResEd student staff..	90 minute quarterly meeting, in addition to monthly subcommittee work. Students are required to have completed training on sexual assault and/or relationship abuse before joining. This can be accomplished by: 1) Prior work (high school or college) to address sexual health, healthy relationships, sexual violence, &/or relationship abuse AND attendance at 2 SARA Office training presentations. 2) Taking an academic course related to Gender Based Violence (must provide course syllabus and proof of successful completion). 3) Prior or current enrollment in a forty-hour Sexual Assault or Domestic Violence training at a community based agency. If you have already completed these training requirements, please contact saraoffice@stanford.edu for confirmation.	Students must demonstrate knowledge of prevention education and reporting and response to assault and relationship violence. Must be willing to engage in thoughtful dialogue and assist with Interpersonal Violence initiatives. Notes: Members are expected to actively bring the student perspective to meetings, and also to solicit input and feedback from their fellow students. To learn more email: saraoffice@stanford.edu

Detailed 2018-2019 University Committee List - Apply Here: <https://goo.gl/forms/jz9X66df2BLSpbaC2>

25	Student Affairs: Vaden Health Insurance Advisory Committee	Leigh Stacy, MPA Associate Director, Vaden Health Center, 650 725-1366, LStacy@stanford.edu		Time Commitment: 2-4 meetings a year.	Preference for returning members. Students should have an interest in health and insurance issues and have coverage through Cardinal Care, the University's Student Health Insurance Plan.
26	Student Affairs: Undergraduate Housing Advisory Committee	Sue Nunan, Director of Housing Assignments snunan@stanford.edu		Time Commitment: Two hours one to two times a month plus any sub-committee/working group time.	Has lived in Student Housing at some point as a student. Notes: The goal of the committee is to give undergraduate students the opportunity to raise issues, give input on these issues, and propose recommendations regarding: housing operations and policies; housing assignments and policies; residential programs; quality of life issues; and, to serve as a resource for staff members. Issues to be discussed include, but are not limited to, housing operations, The Draw, building access, laundry service, sustainability, security, health and safety, emergency preparedness, services provided by Housing Front Desks, and programs.
27	Student Affairs: Board on Judicial Affairs	Susan Fleischmann, Director of the Office of Community Standards, susan14@stanford.edu		Time Commitment: One-year term. Board meets twice a month; 60-90 minute meetings.	Students must commit to attending regular meetings, as quorum is required to vote on policy. Please note in application if you have ever been held responsible for a Fundamental Standard or Honor Code violation. Notes: The Board on Judicial Affairs is a standing committee of students, faculty and staff that oversees, clarifies and regularly reviews the Student Judicial Charter of 1997. Student members are appointed according to the Student Judicial Charter of 1997 located at https://communitystandards.stanford.edu/policies/student-judicial-charter-1997#board
28	Student Affairs: Stanford Judicial Panel Pool (and, Office of	Mark DiPerna, Associate Dean of Students & Director, diperna@stanford.edu , communitystandards.stanford.edu		Time Commitment: Mandatory on-line training, mandatory orientation meeting and minimum of one additional topic specific training session per year; observation of one hearing is also required	Ability to make difficult decisions in a group environment. Notes: The Judicial Panel Pool is the body of students, faculty and staff from which University Judicial Panels and Final Appeals

Detailed 2018-2019 University Committee List - Apply Here: <https://goo.gl/forms/jz9X66df2BLSpbaC2>

	Community Standards Appointments)			<p>before beginning service. There is an average of 12 hearings per person per year. Panelists sign-up for hearings, based on availability and in light of their own academic schedules. Prompt attendance and timeliness is essential for hearings.</p> <p>Judicial Panel Pool members who complete the training will also have the opportunity to serve on the Organization Conduct Board (OCB). Students serving on the OCB should know that they will have to deal honestly with issues concerning organizational violations of University policies, practices and expectations. Time Commitment: Individual members of the OCB will not typically serve on more than two panels during the course of the academic year (3-5 hours each). Plus a two-hour OCB training session. Judicial Panel Pool members will be able to request service on the Dean's Alternate Review Process (ARP) as well as the Restorative Justice (RJ) Process. Note that each of these panels (the ARP and the RJ) require additional training for service.</p>	<p>Panels are chosen. Members of the Judicial Panel Pool will hear cases of alleged violations of the Honor Code and Fundamental Standard. Panelists must be open-minded yet critical thinkers. Must be willing to follow the Student Judicial Charter and Board on Judicial Affairs instructions regarding scope of duties and sanctioning guidelines. Respect for confidentiality a must.</p>
30	Undergraduate Education: Thinking Matters Governance Board	Melinda Hom, Academic Committee and Project Manager, Vice Provost for Undergraduate Education, mhom1@stanford.edu		<p>The Board holds approximately 3 two-hour meetings per quarter, and occasional reading related to the meeting agenda topics may be required as well.</p>	<p>Students who have completed a Thinking Matters course (SLE/ITALIC/SIMILE don't count)</p> <p>The Thinking Matters Governance Board oversees programs (Thinking Matters and SLE) offering courses in satisfaction of General Education Requirements, focusing especially on the implementation of legislation governing the requirement, approval of proposed course syllabi and text selection, recruitment of faculty, and the hiring and training of postdoctoral fellows to teach Thinking Matters courses.</p>
31	Undergraduate Education: Writing and Rhetoric Requirement	Melinda Hom, Academic Committee and Project Manager, Vice Provost for Undergraduate		<p>The Board holds approximately 2-3, one-hour meetings per quarter, and occasional reading related to the meeting</p>	<p>Student in good academic standing who completed the PWR 1 writing requirement in his/her freshman year and the PWR 2 requirement by the end of sophomore year.</p>

Detailed 2018-2019 University Committee List - Apply Here: <https://goo.gl/forms/jz9X66df2BLSpbaC2>

	Governance Board	Education, mhom1@stanford.edu		agenda topics.	The Board is charged with overseeing the administration of the writing requirement at Stanford, including PWR 1, PWR 2, and Writing in the Major (WIM). The Board reviews proposals from faculty wishing to teach seminars that will fulfill the PWR 2 requirement and from academic departments for new WIM courses, suggesting changes as appropriate. The Board also advises the directors of the Program in Writing and Rhetoric regarding the curricula for PWR 1 and PWR 2.
32	Undergraduate Education: Breadth Governance Board	Melinda Hom, Academic Committee and Project Manager, Vice Provost for Undergraduate Education, mhom1@stanford.edu		The Board holds 3-4, one and one-half hour meetings per quarter, and occasional reading related to the meeting agenda topics may be required as well.	Students in good academic standing, preferably upperclassmen with varied academic interests. The Board is charged with overseeing the Ways of Thinking/Ways of Doing (Ways) breadth requirement that went into effect in fall 2013. The Board focuses on the implementation of legislation governing the Ways requirement, reviews and certifies proposed courses based on syllabi content, resolves ambiguity, creates new guidelines and processes, and continued communication/outreach with faculty, staff and students.
33	Parking & Transportation: Freshman Parking Permit Waiver Committee	Brian Shaw, Executive Director of Parking & Transportation, 723-5815, bshaw2@stanford.edu	2 undergraduate	Time Commitment: This committee makes decision via email, several times in August and then quarterly.	Notes: This Committee will recommend to Parking & Transportation Services (P&TS) approval or denial of freshman requests to bring a car to campus. Interested in students who are interested/affiliated with sustainability/earth sciences
34	Parking & Transportation: Bicycle Safety Committee	Ariadne Scott, Assistant Director of Active Mobility, 725-2453, adscott@stanford.edu	2 undergraduate, 2 graduate	Time Commitment: Quarterly meetings: Two hours per quarter.	Students with an interest in cycling as a means of transportation and some experience cycling on the Stanford campus are preferred. Notes: The Executive Director of Parking and Transportation Services chairs this committee. It provides input on the university's bicycling environment, with a primary focus on safety (e.g., identification of

Detailed 2018-2019 University Committee List - Apply Here: <https://goo.gl/forms/jz9X66df2BLSpbaC2>

					facilities issues, education of the campus community to create a safer cycling/driving/walking experience, etc.).
35	Business Affairs: Bookstore Advisory Committee	Susan Weinstein, Assistant Vice President for Business Development and University Privacy, susan.weinstein@stanford.edu	2 (1 undergraduate + 1 graduate)	Time Commitment: The Committee meets 2-3 times each year (during fall, winter and spring quarters), and as necessary when called by the Chair. Meetings generally last for 2 hours and are generally scheduled some time between 1:00-5:00pm, Monday-Friday, on dates and times when the largest number of advisory committee members are available. It is understood that a student's schedule may not allow them to attend all meetings; however, the student input is valued, so we suggest that only those with at least some availability in the afternoon apply for this position.	To represent the views and needs of the Stanford community with regard to Bookstore merchandise, services and operations in order to assure that it reflects and supports the University mission. In particular, the committee: 1. Provides direct input to the Bookstore Manager and Stanford's Assistant Vice President for Business Development regarding the bookstore operator's performance, especially as it relates to the student community. 2. Discusses issues raised by faculty, students or staff concerning Bookstore merchandise and services. 3. Evaluates impacts of any proposed material policy changes and recommends whether the University should approve the change. 4. Evaluates new merchandising, marketing and operational strategies proposed by the operator of the bookstore, including significant changes to product mix and store layout. 5. Reviews reports and surveys, which monitor or evaluate the performance of the Bookstore, including sales reports, customer satisfaction surveys and consultant's reports. Discusses trends, issues and remediation options. Makes recommendations for appropriate action. 6. Makes recommendations to the Bookstore Manager and Stanford's Assistant Vice President for Business Development relating to any proposed changes in the operator of the Bookstores at the time of contract renewal or otherwise. 7. Provides input and concerning remodeling plans. Because the issues discussed in the meeting include confidential business information, activities from this Committee are not to be reported back to ASSU or otherwise discussed

Detailed 2018-2019 University Committee List - Apply Here: <https://goo.gl/forms/jz9X66df2BLSpbaC2>

					outside of the Committee meetings without permission from the Assistant Vice President for Business Development.
36	Board of Trustees: Committee on Student, Alumni and External Affairs	Marty Higgins, Associate Secretary, Board of Trustees, 725-9217, marty.higgins@stanford.edu		Time Commitment: The Committee meets four times during the academic year. It is important and expected that the student members attend all meetings. The meeting is for one hour. Since background materials for each meeting are not available before one week prior to each meeting, students will need to commit a concentrated amount of time the week prior to the meeting for preparation.	The Committee shall make recommendations pertaining to student life, alumni affairs, community relations, public affairs and university communications. The Committee shall receive periodic reports on university outreach efforts in these areas, helping to ensure consistent high quality in all dealings and communication and external constituencies. The Committee shall receive periodic updates on trends in government affecting higher education. More information: BOT Committee Descriptions
37	Board of Trustees: Committee on Development	Marty Higgins, Associate Secretary, Board of Trustees, 725-9217, marty.higgins@stanford.edu		Time Commitment: The Committee meets four times during the academic year. It is important and expected that the student members attend all meetings. The meeting is for one hour. Since background materials for each meeting are not available before one week prior to each meeting, students will need to commit a concentrated amount of time the week prior to the meeting for preparation.	The Committee shall make recommendations pertaining to student life, alumni affairs, community relations, public affairs and university communications. The Committee shall receive periodic reports on university outreach efforts in these areas, helping to ensure consistent high quality in all dealings and communication and external constituencies. The Committee shall receive periodic updates on trends in government affecting higher education. More information: BOT Committee Descriptions
38	Board of Trustees: Committee on Finance	Marty Higgins, Associate Secretary, Board of Trustees, 725-9217, marty.higgins@stanford.edu		Time Commitment: The Committee meets four times during the academic year. It is important and expected that the student members attend all meetings. The meeting is for one hour. Since background materials for each meeting are not available before one week prior to each meeting, students will need to commit a concentrated amount of time the week prior to the meeting for preparation.	The Committee shall make recommendations relating to the fiscal and general business management of the university, including budgets and financial statements, debt policy and matters relating to the management of university assets. More information: BOT Committee Descriptions

Detailed 2018-2019 University Committee List - Apply Here: <https://goo.gl/forms/jz9X66df2BLSpbaC2>

39	Board of Trustees: Committee on Land and Buildings	Marty Higgins, Associate Secretary, Board of Trustees, 725-9217, marty.higgins@stanford.edu		<p>Time Commitment: The Committee meets four times during the academic year. It is important and expected that the student members attend all meetings. The meeting is for one hour. Since background materials for each meeting are not available before one week prior to each meeting, students will need to commit a concentrated amount of time the week prior to the meeting for preparation.</p>	<p>The Committee shall have oversight of and shall make recommendations on use of land, including for the university's academic and non-academic land-holdings, including the Hopkins Marine Station, and the designation of income-producing or other lands to be managed by the Stanford Management Company. It shall recommend appropriate overall and specific land use plans and monitor their implementation and effectiveness. The Committee shall have oversight of and shall make recommendations on the University's construction, operation, maintenance and repair of buildings, grounds and utilities. The Committee shall review the annual Capital Plan and shall make recommendations on individual capital projects or development projects of the university and entities affiliated with the university, as appropriate, at concept, program and construction stages.</p> <p>More information: BOT Committee Descriptions</p>
41	Office of the Registrar: Registrar/Student Forum	Stephen Shirreffs, Associate University Registrar, (650) 353-6403, arod@stanford.edu		<p>Time Commitment: As for meeting frequency, we have been letting the agenda drive the frequency of our meetings. At a minimum we will meet quarterly, but have at times met monthly dependent upon agenda.</p>	<p>The Office of the University Registrar supports teaching and learning at Stanford by maintaining the integrity of academic policies and the student information system. We are the stewards of Stanford's student records from application to degree conferral in perpetuity. Students who are interested in providing their ideas and feedback concerning a variety of initiatives with which the Registrar's Office is involved are encouraged to join this group. It is ideal to have at minimum of 6 students from various academic careers (Undergraduate, graduate, professional schools, & Coterm), however we welcome as many students that share an interest and are commitment to participate.</p>

Detailed 2018-2019 University Committee List - Apply Here: <https://goo.gl/forms/jz9X66df2BLSpbaC2>

42	Office of the University Architect: Committee on Land and Building Development	David Lenox, University Architect/ Director of Campus Planning c/o Padma Kuditpudi, kpadma@stanford.edu, 725-7508, dlenox@stanford.edu	3 (any combination of undergraduates and graduates)	Time Commitment: Normally meets once each month during the academic year.	<p>Prefer Urban Studies major, Engineering/Architecture Program and students who will be on campus for the academic year</p> <p>Notes: The Committee on Land and Building Development (UCLBD) is charged with the responsibility for providing its viewpoint to the University Architect on the planning of campus academic lands. This review responsibility extends to all Stanford lands, excepting lands assigned to the Stanford Management Company for income producing purposes. The areas of review and input the Committee may be asked to provide include:</p> <ul style="list-style-type: none"> • Stanford Community Plan and specific campus area plans • Concept/Site designs and guidelines for selected projects/master plans • Campus circulation plans for bicycles and pedestrians • General campus design guidelines <p>The Committee will make its recommendations to the University Architect, who acts as the liaison to senior administration.</p>
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43	ASSU: Student Initiated Course (SIC) Advisory Committee	sic@assu.stanford.edu	2-3 representantives, open to undergraduate and graduate students (applications solicited in Summer Quarter for Fall Quarter)	Overall the time commitment runs an average of less than an hour per week with a increased commitment (2-3 hours per week) in the middle of the quarter (around when applications are due and then reviewed).	<p>Looking for two Co-Directors and Financial Manager (not strictly needed). First, prefer for either the Director or Financial Manager to have taught a student-initiated course before. Second, the appointed students must be experienced student group leaders, preferably holding the presidency or directorship of a group with a fairly significant budget and membership. Financial managers preferably would have previously been financial managers although it is not a requirement as training is available. Third, the student must have a relatively high GPA to show that he/she can cope with the responsibility of the position and class work.</p> <p>The position of Deputy Director is an optional one because the need for one is at the discretion of the Director. After the Director is selected through the NomCom process, he or she can recruit a person to assist as the Deputy Director.</p> <p>The purpose of the committee (Director, possible Deputy Director, and Financial Manager) is to guide students through the application process for SICs, to run the faculty board meetings approving the SICs, to organize seminars and instruction through the CTL on how to teach SICs, and to help students with their SICs in progress.</p>
44	Bing Overseas Studies Program Faculty Oversight Committee http://bosp.stanford.edu	David J. Boyer, Ed.M. Associate Director, Bing Overseas Studies, 723-8808, david.boyer@stanford.edu		Time Commitment: The group meets once each quarter with an additional one to three program review sub-committee meetings in either winter or spring. Members are expected to make themselves available for these meetings and devote enough time to thoughtfully contribute to the committee's discussions.	<p>Must have attended a quarter-length Stanford overseas studies program.</p> <p>Notes: This is an internal committee that meets approximately once each quarter to advise the program director on issues related to the growth and development of the Bing Overseas Studies Program (BOSP). Issues might include consideration of alternate modes of instruction, strategies for faculty and student recruiting, and development of new programs. The committee also conducts a review of two of BOSP's academic programs each year on a rotating basis.</p>

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45	<p>Vice Provost for Teaching and Learning: Student Advisory Committee</p>	<p>Jennifer Ly, VPTL Learning Space Services, jennifer.ly@stanford.edu</p> <p>Beth McCullough, mccbeth@stanford.edu</p>		<p>Time commitment: Meet 1-2 times per quarter.</p>	<p>The mission of VPTL is to support, invigorate and expand the Stanford community of learning by:</p> <ul style="list-style-type: none"> - Seeding inquiry, supporting communities of practice, and providing student and instructor services to elevate learning and teaching; - Creating and evolving physical and digital infrastructures for learning and teaching; and - Enriching the depth and range of Stanford learning experiences. <p>The VPTL Student Advisory Committee will advise VPTL leadership and staff about teaching and learning practices, support, and services, including in both the online and physical learning environments at Stanford.</p>
46	<p>Climate Task Force</p>	<p>Alison Colwell (alison10@stanford.edu)</p>		<p>To solicit, evaluate, and prioritize pathways to reduce the climate footprint of Stanford University</p> <p>Scope of the Task Force: includes finding solutions to address climate change and reduce Stanford's climate footprint, but does not include revisiting the divestment decision</p> <p>Members' time commitment: as a new Task Force, the time commitment and responsibilities are being defined, but likely 8-10 hours per month, with the potential to dedicate more time if interested.</p> <p>We are hoping the Climate Task Force members will have content knowledge and experience related to working on climate change and sustainability practices on campus, and will represent a diversity of identities.</p>	<p>Not seeking members</p>
47	<p>VGPE: Diversity Steering Committee</p>	<p>Kristin Wilson, Chair of the GSC Diversity Advocacy Committee, stanford.dac@gmail.com</p>	<p>4 graduate and/or professional students needed to serve on this committee. The tenure for the graduate representative</p>	<p>The positions will require a time commitment of a 1-hour meeting once a quarter over lunch (Fall, Winter, and Spring). Further questions about the committee and completed applications can be sent to the Chair of the GSC Diversity Advocacy Committee</p>	<p>One of the chief concerns of the Office of the Vice Provost for Graduate Education is to promote the success of students from a variety of backgrounds, including those underrepresented within research universities. In order to develop guidelines and priorities for this endeavor, Vice Provost Patti Gumport has composed a committee of concerned faculty,</p>

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			positions will be the 2017-18 academic year.		staff, and graduate students. The Office of the Vice Provost for Graduate Education promotes the success of students from a variety of backgrounds, including those underrepresented within research universities. In order to develop guidelines and priorities for this endeavor, Vice Provost Patti Gumpert has composed a committee of concerned faculty, staff, and graduate students.
48	Confidential Support Team Student Advisory Board	Melissa Murphy, Clinical Care Manager, Confidential Support Team (CST), melissa.murphy@stanford.edu	4 (2 undergraduates and 2 graduates). Students with the following affiliations are encouraged to apply: international students, LGBTQ+ students, graduate students, residence staff, members of fraternities or sororities, and/or student-athletes. Trans and gender queer students are strongly encouraged to apply.	90 minute quarterly meeting, in addition to subcommittee work to solicit input and feedback from the student body.	The Confidential Support Team would like to create a student Advisory Board in order to incorporate student voice and input into our programming and decision making processes. CST offers confidential support to Stanford students impacted by sexual assault and relationship violence, including domestic abuse, intimate partner abuse, stalking, and sexual or gender-based harassment. Potential advisory board members should have a passion for supporting survivors, including: (1) knowledge of services and programs designed to support survivors, (2) interest in considering ways to increase survivor awareness and access to support services, and (3) desire to create a campus community that is trauma-informed and prepared to support students who experience trauma.
49	Committee on Residential Learning (CORL)	Cassie Vergel Committee and Project Manager Residential Programs, VPUE vergelc@stanford.edu 650-498-0602	We are looking for a 2-3 undergraduates who are passionate about learning opportunities in the residences. Ideally, we prefer juniors and seniors who have lived in various types of residences here at Stanford, who has experience being on staff (RA, Managers, RCC, PHE, ETA, LCATA),	The committee will meet once a month for 1.5 hours. There may be some work outside of meeting times depending on projects brought forth in the committee. '17-'18 dates are as follows (we may ask you to attend one meeting in this school year) April 17, 2018, 12:00 – 1:30 pm, Sweet Hall 020 May 22, 2018, 12:00 – 1:30 pm, Sweet Hall 020	Modeled on the University Breadth and Thinking Matters Governance Boards, the Committee on Residential Learning will develop guidelines, procedures, and processes to maintain the highest standards of liberal education across the entire undergraduate residential system. Example responsibilities include: authorizing new residentially-based academic programs, reviewing and renewing existing residential themes, and reevaluating undergraduate programs that no longer serve student needs well. The members will meet monthly and will be staffed by Residential Programs and ResEd. This Committee provides an institutional

			and/or transfer students who have may have experience in all of the above or have had university residential experiences elsewhere.	June 19, 2018, 12:00 – 1:30 pm, Sweet Hall 020 (not required for students) '18-'19 dates will be determined once we have our full roster of committee members.	mechanism to enable students and faculty to design and launch new programs within the residential system and mechanisms to ensure student and faculty accountability for existing programs. This group will create and support an administrative process to ensure greater accountability and encourage innovation in residence. This group will also greatly increase faculty awareness of and participation in Stanford's residential system. Goals Develop procedures for accepting student and faculty proposals for new residential pilots and programs; Create a system of renewable term authorizations for all residential programs; Establish criteria for sun-setting or removing programs; Offer program recommendations to the Residential Cabinet; Provide thought partnership with residential units for program initiatives.
50		Richard J. Shavelson Margaret Jacks Professor of Education & I. James Quillen Dean (Emeritus) Stanford University 650-326-4450 richs@stanford.edu http://web.stanford.edu/dept/SUSE/SEAL/ http://www.informalscienceevaluation.org/ http://educationassessmentlab.weebly.com/	We are looking for one or two students to help SHS out	1. Attend SHS Board meeting (3 x year for a few hours now). Represent student perspective on issues discussed by Board 2. Serve on one of two committees: a. Program committee—throughout the year SHS holds programs on one or another aspect of Stanford History. The topics tend to draw from retirees rather than students and so we're looking for someone who might have a good handle on the intersection of student interests in Stanford and knowledge of a little Stanford history. (See https://historicalsociety.stanford.edu/events/past.) b. Social Media/Internet Pubs—we are forming a new, ad hoc committee where we are trying to be on the one hand more nimble in the historical topics we take on	The Stanford Historical Society (https://historicalsociety.stanford.edu/) believes there are wide ranging topics in Stanford's history that speak to students' concerns and interests while also giving them a "sense of place." But we note that students are woefully few in SHS and we need their voices as we deliberate, strategically and practically, the direction SHS moves over the next five to 10 years. We see two very specific contributions that students could make: (1) suggesting topics for historical analysis and perhaps getting involved in researching them, and (2) advising as to how to increase SHS's presence on campus, in particular in social and other media.

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				<p>and on the other a little less uptight about the perfect history. We want to move some pubs now done on paper/books and put them on the web (see Sandstone & Tile as a candidate at https://historicalsociety.stanford.edu/discover-history). We want to find topics of interests to Stanford students and engage them, if interested, in encouraging students to produce some short historical pieces for the website. Perhaps engage them in a longer-term project on a topic of interest. We want to use media to bring history alive.</p>	
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